Fairfield Housing Authority OUT-GOING PORTABILITY REQUEST FORM

This form must be completed if you want to move with Section 8 assistance to a unit outside the jurisdiction of the Fairfield Housing Authority.

SECTION 1 - Family Information
Head of Household Name:
Current Address:
Telephone (with area code):
Where do you want to move?
What date do you expect to move?
Have you given a termination notice to your landlord? YES NO Did your landlord give you notice to move? YES NO Are you currently being evicted? YES NO
Your portability paperwork will not be processed until we have a copy of your notice to move either issued by you or the landlord.
SECTION 2 - Receiving Housing Agency
Where are we sending your file? Which Housing Authority administers the Section 8 program in the area you are moving to?
Agency Name:
Address: Street City Zip Code
Telephone (with area code):
Fax Number (with area code):
Contact:
Contact:
SECTION 3 - Family Certification
I am requesting portability to the above Public Housing Agency. I also acknowledge that the following has been discussed with me: 1. Responsibilities of initial Housing Agency. 2. Responsibilities of receiving Housing Agency. 3. Rights and responsibilities of family requesting portability.
4. The importance of planning during the entire process.
Head of Household Signature: Date: Date:
Head of Household Signature: Date: SECTION 4 - Fairfield Housing Authority Request Approved? YES NO Port Briefing? YES NO

FHA Contact?_____

Date port package processed?_____